



CSRT Annual Conference

CALL FOR ABSTRACTS

Guide to Submission



We know it can be daunting to submit your abstract, especially if you are a novice presenter. We are pleased to provide this resource as a support. If you have any questions, please contact us at csrt@csrt.com

Session Title



A good conference presentation title is clear, sparks the audience's interest and accurately represents the content of your session. It must fit in the conference program, so it must also be concise. The audience will also have access to your learning objectives and abstract, which will contain additional details about your session.

Tips on writing an engaging session title are available here.

Professional Credentials



Including your professional credentials communicates your educational background, professional training, and speaks to your level of expertise in a field of work or study. The order in which you list your credentials matters as it signifies their value. Individuals with multiple credentials should follow these conventions when listing them: permanent credential or degrees, professional licenses, national certifications, other certifications. Credentials should be separated with a comma (e.g., RRT, CCAA; or BSc, RRT, CRE).

More information on how to communicate your credentials can be found here.

Speaker Biography



Your biography must be written in third person and should tell the audience what they need to know about you as a speaker. It should not restate every achievement from your CV but should inform the audience of your background relevant to the topic. Include the highlights relevant to your session, but don't be overly modest and sell yourself short or leave out relevant achievements because you are too humble to share them.

Tips on writing your biography and samples are available here.

Remember that your session duration is fixed. A session moderator will introduce you and read your bio at the beginning of your session. Keep your bio concise to maximize the time you have for your presentation.

Learning Objectives



Specific learning objectives help the audience know what they can expect to gain from participating in your session. They should begin with a verb and follow with a short description of what someone attending your session will be able to do after participating (e.g., Define the consequences of untreated OSA). The learning objectives for your session should complete the statement *At the end of this session, participants will be able to...*

Click here for a resource on writing learning objectives.

Session Abstract



The CSRT Annual Conference aims to present evidence-informed sessions, and your session abstract should follow best practices for scientific abstracts. The Scientific Program Committee will review your abstract as part of the selection process, as it helps them to understand your proposed session.

Conference abstracts previously accepted for publication can be viewed here.

Abstracts are also considered for publication in the CSRT Annual Conference Proceedings in the *Canadian Journal of Respiratory Therapy*, so should meet some basic requirements:

- Abstracts should be 250-500 words in length.
- Abstracts must be organized by headings (Background/Introduction, Methods, Results, Discussion, Conclusion).
- If there are additional authors other than the presenter, all authors' names must be included in the abstract.
- It is preferable for abstracts to be written in the third person.
- **Please do not include figures, tables or references.**

From time-to-time, conference sessions do not suit a scientific abstract. For example, a session may present a speaker's personal journey. In this case, an abstract is not required. Rather, a detailed description of your session is required. It will not be eligible for publication in the CJRT but will assist the Scientific Program Committee better understand what you propose to present.